



**SUSTAINABLE WHEAT RIDGE**



## **Sustainable Business Microgrant Program Application**

*Complete this application, attach project budget and email to [sustainability@ci.wheatridge.co.us](mailto:sustainability@ci.wheatridge.co.us)*

*or visit <https://bit.ly/WRGrant> to complete the application online.*

**Date:** \_\_\_\_\_

### **Applicant and Business Information**

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is the:      Property Owner                      Business Owner                      Other

Business Name: \_\_\_\_\_

Business Address (include zip): \_\_\_\_\_

Wheat Ridge Business License #: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Property Owner's Name (if different from applicant): \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

### **Project Information**

Please describe the proposed project:

How will this project make your business more sustainable? (i.e. saving water, reducing electricity):

How will this project benefit your employees and/or the Wheat Ridge community?:

Total Estimated Project Cost: \_\_\_\_\_ Grant Amount Requested: \_\_\_\_\_

Have you attached a project budget?            Yes

Anticipated Project Start Date: \_\_\_\_\_

Anticipated Project Completion Date: \_\_\_\_\_

**General Conditions & Requirements**

- The applicant must register the business through the [Colorado Green Business Network](#).
- The applicant must hold a current Wheat Ridge business license.
- Applicant must be in good standing with the City of Wheat Ridge – no late tax return filings or code enforcement issues.
- The applicant understands that, in the event this application is approved, a binding Letter of Commitment must be signed prior to the release of grant funds.
- The applicant understands the grant may cover up to 50% of eligible project expenses; maximum funds granted per business per year is \$1,000.
- The applicant understands that documentation of purchase and project completion is required prior to reimbursement and must be submitted within 30 days of project completion.
- Participants will have a four (4) month time frame from the date of acceptance to completion of project to be eligible for reimbursement and this date will be noted on the approved application. If applicant needs an extension, they may contact the City of Wheat Ridge at [sustainability@ci.wheatridge.co.us](mailto:sustainability@ci.wheatridge.co.us) or (303) 235-2541.
- The applicant understands that projects must follow all applicable city requirements, including permitting and codes. Contact Wheat Ridge Community Development department at (303) 235-2805 to confirm your project meets regulations.

- The applicant authorizes the City of Wheat Ridge to promote an approved project, including but not limited to, using photographs and descriptions of the project in informational materials, websites, social media and press releases.

As owner or authorized representative of property at

\_\_\_\_\_, I have reviewed the above application and authorize the improvements outlined in the project description. I have also reviewed the project budget and agree to the total project budget and grant amount requested. I have read the Program Overview (will link), application general conditions and requirements (above) and have completed the application to the best of my ability.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_