



PROJECT DOCUMENTS

**WADSWORTH IMPROVEMENT PROJECT
PHASE 1
FEDERAL AID PROJECT NO. NHPP 1211-086
CONSTRUCTION PROJECT CODE NO. 21006
REQUIRED SUBMITTAL DOCUMENTS
ITB-21-04
APRIL 2021**

Prepared by:
DEPARTMENT OF COMMUNITY DEVELOPMENT
ENGINEERING DIVISION

CITY OF WHEAT RIDGE
7500 W. 29TH AVENUE
WHEAT RIDGE, CO 80033

The engineering material and data contained in these Project Documents were prepared under the supervision and direction of Mark Andrew Westberg, PE, Projects Supervisor.

Bidder must complete and SUBMIT all of the attached forms with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

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CDOT Form #606	See CDOT Website
CDOT Form #1413	See CDOT Website
CDOT Form #1414	See CDOT Website

BID SUBMITTAL CHECKLIST

The following documents must be completed and included for the bid to be considered complete:

City Forms

- Bid Submittal Checklist
- Bidder Acknowledgement Form
- Contractor's Qualification Form
- Non-Discrimination Assurance Form
- Illegal Alien Compliance Form
- Non-Collusion Affidavit
- Proposal Form
- Bid Bond Form
- Bid Schedule (Protected Excel Spreadsheet)

CDOT Forms (download from CDOT website: <https://www.codot.gov/library/forms>)

- CDOT Form #606
- CDOT Form #1413
- CDOT Form #1414

Other Required Items

- Letter of Reference from your Firm's Surety, which states current available aggregate and single project bonding capacity
- Insurance commitment statement, including adequate worker's comp for ALL employees and subcontractors on the job
- Debarment status statement or current SAM.gov report
- Proof of CDOT approved contractor status and bonding capacity
- Certification of all IMSA certified personnel for traffic signal work. A minimum of two full time employees must be certified at Level II or higher
- Acknowledgement of Form FHWA 1273 - Required Contract Provisions Federal-Aid Construction Contracts and inclusion in all subcontracts (or modified as allowed)



**CITY OF WHEAT RIDGE
SOLICITATION # ITB-21-04**

BID DUE DATE: TUESDAY, MAY 25, 2021 BY 1:00 PM OUR CLOCK

**WADSWORTH IMPROVEMENT PROJECT
FEDERAL AID PROJECT NO. NHPP 1211-086**

ELECTRONIC BIDS MUST BE E-MAILED TO:

bids@ci.wheatridge.co.us

IMPORTANT: PLEASE READ ENTIRE DOCUMENT
Per the attached specifications, terms and conditions.

FEIN/SSN (Required) _____
Federal I.D. Number/DUNS Number

COMPANY NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____ EMAIL _____

TYPED/PRINTED NAME _____

AUTHORIZED SIGNATURE _____
This is required. Must be digital or in ink.

TITLE _____

ACKNOWLEDGE ADDENDAS, MUST INITIAL _____ NUMBER OF ADDENDA _____
(Bidder is responsible for following up on all addendums)

DO YOU ACCEPT VISA OR ACH FOR PAYMENT? WHICH IS THE PREFERRED METHOD _____

Do not contact the requesting department or members of the evaluation committee.

Signature acknowledges that Bidder: has read the bid documents thoroughly before submitting a bid, will fulfill the obligations in accordance to the scope of work or specifications, terms, and conditions, and is submitting without collusion with any other individual or firm. Do not submit more than one bid from your firm or both bids will be disqualified. Submit bid with authorized signature.

Point of Contact: Jennifer Nellis, Purchasing Agent, jnellis@ci.wheatridge.co.us or phone 303-235-2811. Do not contact the requesting department.

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

CONTRACTOR'S QUALIFICATION FORM

Your Bid Will Not Be Processed If Incomplete

SECTION I - IDENTIFICATION

1. Identification of Applicant Firm

A. _____
Exact Legal Name of Applicant Firm DUNS #

B. _____
Street Address City State Zip Code

C. _____
(Mailing Address, if different from above)

D. Primary Company Telephone No. _____ E-mail. _____

E. Applicant Firm's Contact Person for Public Works Office follow-up:

Print or Type Name

Position

Telephone Number

F. Has the Applicant Firm changed its address or has the Firm or its Owner(s) operated under any other name(s) including other DBAs in the past five years? If yes, explain fully on a separate sheet of paper.

No

Yes

G. Type of business organization: _____

YEAR organization established: _____ NUMBER of current full time employees: _____

Sole Proprietor

Corporation – [Date and State of Incorporation _____]

Limited Partnership

General Partnership

[Date and State of Partnership filing _____]

Limited Liability Company

Limited Liability Partnership

[Date and State of filing _____]

Other (describe) _____

Type of service(s) to be provided to the City of Wheat Ridge.

General Contractor

Concrete Flatwork

Storm Sewer

Concrete Structures

Traffic Signals

Slurry Seal

Grading

Fog Seal

Asphalt Paving

Crack Sealing

Concrete Paving

Landscaping

Signing

Striping

Traffic Control

Other (describe) _____

**SECTION II - OWNERSHIP/MANAGEMENT, PROJECT MANAGEMENT,
SUPERVISORS, AND RELATED ENTITIES**

1. Owners

List Owners of Applicant Firm.

Full Legal Name	Title	Years of Related Experience	% Of Ownership

[Use additional sheets if necessary]

2. Project Management Team, Supervisors and Employees Who Will Be Working Directly On the Project(s).

List the full names of the primary employees of the proposed Project Team.

Full Legal Name	Present Position	Years of Related Experience	% of Time Devoted to Project	Professional Licenses

[Use additional sheets if necessary]

3. Resume

Attach resumes of the Project Management Team showing the last five years of employment in this field. Resumes must be comprehensive and include of Firms worked for and dates of employment. (RESUMES are not required from Materials Suppliers (Vendors).

4. Contractor's License(s)

The awarded Contractor must obtain or have a current City of Wheat Ridge Municipal Contractor's License within 7 days of Council approval of bid award.

SECTION III - CONTRACTING HISTORY

1. Contracting History

A. List the applicant Firm's six largest contracts in the last three years.

1. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____
2. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____
3. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____

SECTION III - CONTRACTING HISTORY – (Continued)

4. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____
5. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____
6. Company Name _____ Contact Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone No: _____ E-mail: _____
Contract Name & Number _____
Contract Amount _____ Start/Completion Dates _____
Description of Work _____

Prime or Subcontractor _____

SECTION III - CONTRACTING HISTORY – (Continued)

In the past five years has the Applicant Firm or any Affiliate been the subject of any of the following actions?

- A. Been suspended, debarred, disqualified, or otherwise declared ineligible to bid?
 No Yes
- B. Failed to complete a contract for a commercial, private owner or Government agency?
 No Yes
- C. Been denied a low-bid contract in spite of being the low bidder?
 No Yes
- D. Had a contract terminated for any reason, including default?
 No Yes
- E. Had liquidated damages assessed against it during or after completion of a contract?
 No Yes

If "Yes" to Sections IV, V or VI, provide details including a brief summary of cause(s) of action, indicate if Applicant Firm, Owner or Affiliate Firms were plaintiffs (P) or defendants (D); define charges explicitly, by what authority, court or jurisdiction, etc. Complete details are required!

NOTE: For Sections IV and V below, the definition of an "investigation" includes: an appearance before a grand jury by representatives of the Firm; any oral or written inquiry or review of the Firm's documents by a governmental or law enforcement agency or investigative agency; or questioning of employees concerning the general operation or a specific project or activities of the Firm

SECTION IV - CIVIL ACTIONS

1. Violations Of Civil Law

In the past five years has Applicant Firm, any of its Owners, or any Affiliate been the subject of an investigation of any alleged violation of a civil antitrust law, or other federal, state or local civil law?

- No Yes

2. Lawsuits With Public Agencies

At the present time is, or during the past five years has the Applicant Firm, any of its Owners, or any Affiliate been a plaintiff or defendant in any lawsuit regarding services or goods provided to the City of Wheat Ridge or to a public agency?

- No Yes

3. Bankruptcy

During the past five years, has the Applicant Firm or any Affiliate filed for bankruptcy or reorganization under the bankruptcy laws?

- No Yes

4. Judgments, Liens And Claims

During the past five years, has the Applicant Firm been the subject of a judgment, lien or claim of \$10,000 or more by a subcontractor or supplier?

- No Yes

5. Tax Liens

During the past five years, has the Applicant Firm been the subject of a tax lien by federal, state or any other tax authority?

- No Yes

SECTION V - COMPLIANCE WITH LAWS AND OTHER REGULATIONS

1. Criminal

In the past five years has the Applicant Firm, any of its Owners, or Affiliates:

- A. Been the subject of an investigation involving any alleged violation of criminal law?
 No Yes

- B. Been arrested, indicted or named as an unindicted co-conspirator in any indictment or other accusatory instrument?
 No Yes
- C. Been convicted, after trial or by plea, of any felony under state or federal law?
 No Yes
- D. Been convicted of any misdemeanor involving business-related crimes?
 No Yes
- E. Entered a plea of nolo contendere to a charge of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or a violation of any antitrust laws?
 No Yes
- F. Entered into a consent decree?
 No Yes
- G. Been granted immunity from prosecution for any business-related conduct constituting a crime under state or federal law?
 No Yes
- H. Taken the Fifth Amendment in testimony on any business-related crime?
 No Yes
- I. Paid a fine or settlement to resolve any criminal or civil violations or allegations involving a business activity?
 No Yes
- J. Do any Owners in Applicant Firm have any felony charges pending against them that were filed either before, during, or after their employment with the Applicant Firm?
 No Yes

1. Regulatory Compliance

In the past five years, has Applicant Firm, any of its Owners, or Affiliates been cited for:

- A. A violation of any labor law or regulation, including prevailing wage rates and fair labor practices?
 No Yes
- B. An OSHA violation?
 No Yes
- C. A violation of federal, state or local environmental laws or regulations?
 No Yes
- D. Any other administrative, statutory or regulatory violations?
 No Yes

SECTION VI - ETHICS

1. False Statements, Bribes, Collusion

In the past five years has the Applicant Firm, any of its Owners, or Affiliates:

- A. Filed with a government body (including City of Wheat Ridge) or submitted to a government employee (including City of Wheat Ridge employee) any form of document known by the Applicant Firm, any of its Owners, or by the person submitting the document, to contain false information?
 No Yes
- B. Created or maintained false business records?
 No Yes
- C. Given, or offered to give, money or any other benefit to a public official or employee with intent to influence that person regarding any of their official acts, duties or decisions?
 No Yes
- D. Given, or offered to give, money or other benefit to an official or employee of a private business with intent to induce that official or employee to engage in unethical or illegal business activities (including but not limited to improper gratuities, and/or violations of lobbying regulations)?
 No Yes

- E. Agreed with another to bid below prevailing market rate?
 No Yes
- F. Agreed with another to submit identical or complimentary bids or otherwise not to bid competitively?
 No Yes
- G. Agreed with another not to submit competitive bids in another's territory established either by geography or customers?
 No Yes
- H. Agreed with another to take turns in obtaining contracts by pre-determining which Firm shall submit the lowest bid?
 No Yes

2. Conflict Of Interest

- A. Does the Applicant Firm, any of its Owners or Project Team Members have any existing relationships that could be construed as either personal or organizational conflicts of interest, or which would give rise to a conflict if Applicant Firm should be a recipient of a contract with the City of Wheat Ridge?
 No Yes
- B. Has any Owner or Project Team member of Applicant Firm ever (if yes explain fully):
 - 1. Been an employee of the City of Wheat Ridge, or served as a Member of Wheat Ridge City Council?
 No Yes
 - 2. Been related by blood or marriage to a City of Wheat Ridge employee or Council Member?
 No Yes

SECTION VII - ADDITIONAL DOCUMENTATION REQUIRED

Additional document copies to be submitted with this application:

Letter of Reference from your Firm's Surety, which states current available aggregate and single project bonding capacity (This Application will not be processed without this letter)

Certification of all IMSA certified personnel, if applying for traffic signal project(s). A minimum of two full time employees must be certified at Level II or higher.

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

CITY OF WHEAT RIDGE, CO
NON-DISCRIMINATION ASSURANCE FORM
TITLE VI REGULATIONS AT 49 CFR PART 21

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin by any entity receiving federal financial assistance.

The City of Wheat Ridge is a recipient of Federal financial assistance and as such, it, as well as all of its responsible agents, contractors and consultants, is required by the United States Department of Transportation Title VI Regulations at 49 CFR Part 21 (the Regulations) to assure nondiscrimination. The City of Wheat Ridge assures that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the grounds of race, color, or national origin under any program or activity conducted by the City.

All bidders are hereby notified that the City of Wheat Ridge will affirmatively ensure that disadvantaged business enterprises will be afforded full opportunity to submit bids in response to all invitations and will not be discriminated against on the grounds of race, color or national origin in consideration for an award. This applies to all solicitations for bids for work or material subject to the Regulations, and for all proposals for negotiated agreements.

The bidder, whose name and signature appear below, certifies and agrees as follows:

1. The bidder shall comply with the provisions of Title VI of the Civil Rights Act of 1964.
2. The bidder assures the City of Wheat Ridge that disadvantaged business enterprises are afforded full opportunity to submit bids as sub-contractors or sub-consultants and will not be discriminated against on the grounds of race, color or national origin in consideration for award.
3. The bidder shall comply with all reasonable requests made in the course of an investigation of Title VI, the Regulations and this assurance by the Colorado Department of Transportation, the US Department of Transportation or the City of Wheat Ridge, as a sub-recipient of Federal financial assistance.
4. The bidder agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under Title VI, the Regulations and this assurance.

FIRM: _____
(Print full legal name of company)

AUTHORIZED SIGNATURE: _____

Printed Name and Title: _____

Date Certified and Agreed: _____

Attestation: (A corporate attestation is required)

Place corporate seal below:

BY: _____
Corporate Secretary or Equivalent

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

CITY OF WHEAT RIDGE, CO
CERTIFICATION STATEMENT FOR
ILLEGAL ALIENS, COMPLIANCE TO HB 1343

The Vendor, whose name and signature appear below, certifies and agrees as follows:

1. The Vendor shall comply with the provisions of CRS 8-17.5-101 et seq.
2. The Vendor shall not knowingly employ or contract with an illegal alien to perform work under this purchase order or enter into a contract with a subcontractor that knowingly employs or contracts with an illegal alien.
3. The Vendor represents, warrants, and agrees that it (i) has verified that it does not employ any illegal aliens, through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security, or (ii) otherwise shall comply with the requirements of CRS 8-17.5-102(2)(b)(I).
4. The Vendor shall comply with all reasonable requests made in the course of an investigation by the Colorado Department of Labor and Employment. If the Vendor fails to comply with any requirement of this provision or CRS 8-17.5-101 et seq., the City may terminate the above referenced purchase order for breach and the Vendor shall be liable for actual and consequential damages to the City of Wheat Ridge.

CERTIFIED and AGREED to this _____ day of _____, 2021

BID NUMBER: _____

FIRM: _____
(Print Full Legal Name)

Authorized Signature: _____

Print Name: _____

Print Title: _____ Date: _____

Attestation: (A corporate attestation is required.)

BY: _____
Corporate Secretary or Equivalent Place corporate seal here, if applicable

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

CITY OF WHEAT RIDGE, CO
NON-COLLUSION AFFIDAVIT

COMPANY SUBMITTING BID: _____

STATE OF: _____

COUNTY OF: _____

_____ of lawful age, being duly sworn, on oath says that (s)he is the agent authorized by the Bidder to submit the attached bid. Affidavit further states that the Bidder has not been a party of any collusion among Bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or any Federal, State or Municipal official or employees as to quantity, quality, or price in the prospective Contract, or any other items of said prospective Contract; or in any discussions between bidders and any Federal, State or Municipal official concerning exchange of money or other thing of value for special consideration in the letting of a Contract.

NAME: _____

TITLE: _____

Subscribed and sworn to before me this _____ day of _____, 2021

NOTARY PUBLIC SIGNATURE

My Commission Expires:

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

PROPOSAL FORM
ITB-21-04
WADSWORTH IMPROVEMENT PROJECT
FEDERAL AID PROJECT NO. NHPP 1211-086

This is the Proposal (Bid) of _____ (hereinafter called "BIDDER") or organized and existing under the laws of the State of _____ doing business as a _____ (Insert "a corporation", "a partnership", or "an individual" as applicable.)

To the CITY OF WHEAT RIDGE (hereinafter called "Owner").

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Contract Bid Documents, to complete all Work as specified or indicated in the Contract Bid Documents for the Contract Sum and within the Contract time indicated in accordance with the Contract Bid Documents.

Bidder accepts all of the terms and conditions of the Instructions to Bidders. The Bid will remain open for sixty days after the day of Bid opening. Bidder will sign the Agreement and submit any documents required by the Contract documents within seven (7) calendar days after notification or the designated date.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently without consultation, or communication with any competitor. Every bid submitted to the City shall contain a statement certifying that the Bidder has not participated in any collusion or taken any action in restraint of free competitive bidding. This statement shall be in the form of an affidavit provided by the City and included in the Bid Proposal. The Bidders proposal will be rejected if it does not contain the completed Non-collusion Affidavit.

Bidder agrees to abide by all applicable federal and state requirements.

Bidder hereby agrees to commence Work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the Project within 600 working days.

The Notice to Proceed shall be issued within fourteen (14) days of the execution of the Agreement by the Owner. Should there be reason why the Notice to Proceed cannot be issued within such period, the time may be extended by mutual agreement between the Owner and Contractor. If the Notice to Proceed has not been issued within the period mutually agreed upon, the Contractor may terminate the Agreement without further liability on the part of either party.

The Owner may make such investigations as he deems necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any Bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement.

Bidder has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress, or performance of the Work and has made such independent investigation as Bidder deems necessary.

Bidder will complete the Work for all accepted bid items.

PROPOSAL FORM, CONTINUED
ITB-21-04

Provide all materials, labor, and equipment to complete the work as per the specifications. It is the Owner's intent to award a single contract to the lowest qualified bidder.

Project: Wadsworth Improvement Project, Federal Aid Project No. NHPP 1211-086

Company Name _____ Date _____

Authorized Signature _____ Title _____

Printed Name _____

Title _____

License No. _____ Type _____ Expiration Date _____

ATTEST:

Printed Name _____

Signature _____ Title _____

SEAL
(If bid is by corporation)

ADDENDA

Bidder acknowledges receipt of the following Addenda:

Bid Schedule

Bidder acknowledges the attachment of the completed electronic BID SCHEDULE (Protected Excel Spreadsheet) under separate cover.

Signature _____ Title _____

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.

BID BOND FORM

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,

(name and address of Contractor)

as Principal, and

(name and address of surety)

as Surety, are hereby held and firmly bound unto the City of Wheat Ridge as Owner in the penal sum of

_____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

Signed this _____ day of _____, 2021.

The condition of the above obligation is such that whereas the Principal has submitted to the City of Wheat Ridge a certain BID, attached hereto and hereby made a part hereof, to enter a contract in writing for the Project titled **ITB-21-04, WADSWORTH IMPROVEMENT PROJECT, FEDERAL AID PROJECT NO. NHPP 1211-086**

NOW, THEREFORE,

1. If said Bid shall be rejected or,
2. If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with the said Bid) and shall furnish a Bond for his faithful performance of said Contract, and for the payment for all persons performing labor or furnishing materials in connection therewith and shall in all other respects perform the agreement created by the acceptance of said Bid.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bond shall be in no way impaired or affected by an extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

(Principal/Contractor)

(Surety)

By: _____

IMPORTANT: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

Bidder must complete and SUBMIT this form with bid/proposal or will be considered Non-Responsive and/or Non-Responsible and therefore disqualified from bidding.