
CHILD CARE FACILITIES

For child safety reasons, there are special requirements regarding the business licensing of child care facilities, including day care homes.

REQUIREMENTS

An applicant must first contact the Colorado Office of Early Childhood Education. 800-799-5876
<http://www.coloradoofficeofearlychildhood.com/>

They may need to contact the Jefferson County Department of Health and Environment as well.
303-232-6301
<http://www.co.jefferson.co.us/health/index.htm>

Once the applicant has met county human services and health requirements, they then must apply for the City business license, subject to zoning approval.

Their listing will be kept in confidence under a special SIC code that does not appear on any public City licensee listings.

Disclosure of any information related to child care facilities and day care homes is prohibited.

The police department is provided a list in order to notify them if registered sex offenders move into an area.

COSTS – BUSINESS LICENSE \$20

Application fee: \$0
Licensing fee: \$20
Expires December 31 of each year.

USE TAX MIGHT BE DUE

Use tax applies to the same things that sales tax does, special concerns for child care facilities are:

Internet or mail order purchases of toys, books, games

REMEMBER THIS TAX APPLIES ONLY WHEN YOU HAVEN'T PAID LOCAL TAX!

A tutorial is available on our website and in printed form.

We are available by phone or email to answer your questions.