

Instructions for inspection requests

Inspection Online Request Form:

<http://www.ci.wheatridge.co.us/inspection>

Inspection request line: 303/234-5933

The Building Division performs inspections between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday.

Requests for inspection **must** be received by 11:59 p.m. for next day inspection. Requests received after 11:59 p.m., and holidays will be preformed on the 2nd business day after the date of request.

You will need the following information when requesting an inspection:

- Permit number
- Project address
- Type of inspection to be performed
- Desired date for inspection
- Permission to enter yard or roof if no one will be present for inspection

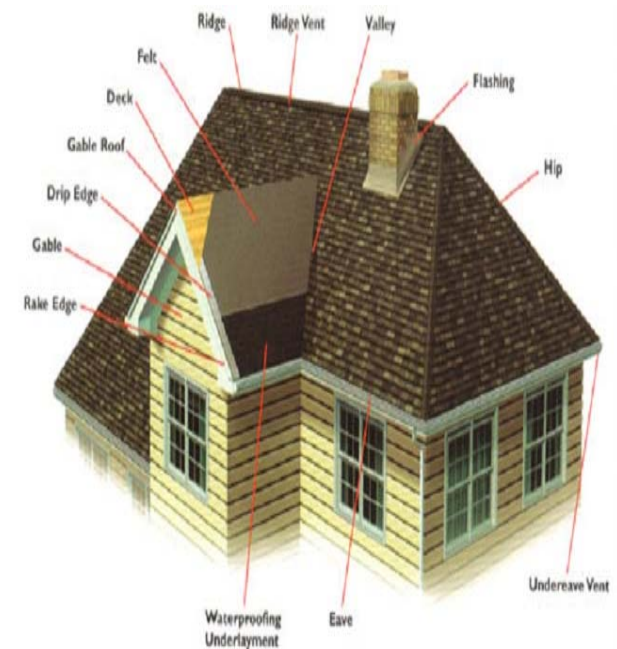
Requested inspections must be cancelled by 8 AM via our online cancellation form.

City of Wheat Ridge

Building Division
7500 W. 29th Ave.
2nd floor
Wheat Ridge, CO 80033

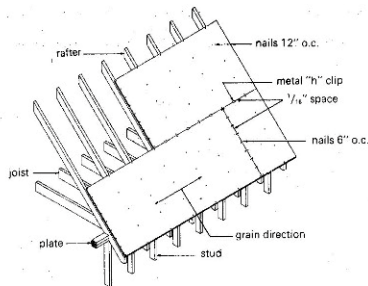
Phone: 303/235-2855
Fax: 303/237-8929
E-mail: permits@ci.wheatridge.co.us

RE-ROOFING REQUIREMENTS



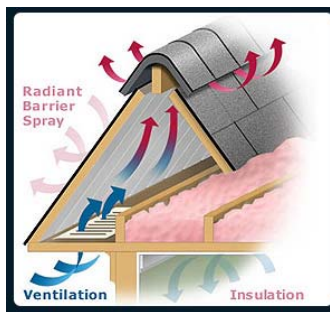
Re-roofing/Re-decking requirements as of April 24, 2018.

- Permits are required to be obtained **prior** to commencement of work and displayed in a location visible from the street. Work initiated prior to obtaining a permit or without valid City of Wheat Ridge contractors license will result in the addition of an investigative fee equal to the cost of the permit and may result in issuance of a municipal summons.
- Roof decks with spaced or board sheathing that are to receive asphalt roofing products or clay/concrete tiles and that have **any** gap exceeding 1/2-inch shall be required to be overlaid with panel sheathing such as plywood or OSB that is a minimum of 3/8-inch in thickness. Amendment of existing permits is required if the need for installation of sheathing is dis-



covered after permit issuance and sheathing installation was not previously indicated on the permit. Inspection of sheathing installation is required prior to installation of any roof covering materials. Sheathing shall be nailed with nails spaced at a maximum of 6 inches on center at edges and 12 inches on center in rows not further than 24 inches.

- All asphalt shingles complying with ASTM D3161 Class F are permissible for use. All asphalt shingles are required to be nailed with a minimum of six (6) nails per shingle. Asphalt shingles may not be installed on roofs below 2/12 pitch. Asphalt shingle installations on roofs pitched between 2/12 and 4/12 require installation of two layers of underlayment offset nineteen inches.
- Ice and water membrane underlayment complying with ASTM D1970 and extending a minimum of two (2) feet inside the exterior wall line is required at eaves of all conditioned (heated) structures. 36 inch wide 90# mineral surfaced rolled roofing, 24-inch wide galvanized metal is required to be installed in valleys or underlayment complying with ASTM D1970.
- Drip edge flashing is required at all roof edges.
- Roof ventilation: refer to Balanced Attic Ventilation Policy BD-18-001
- A mid-roof inspection is required for all roof coverings except residential and commercial flat roofs.



- A final roof inspection is required to complete and close permits. A ladder shall be provided on site and secured at the time of inspection, and permission to enter the yard is required if the inspector must pass through a fence or enter the rear yard of the property to access the ladder.
- Inspectors **will not** enter fences or rear yards without written permission on site or when pets are present.

- In order to pass a final inspection on commercial elastomeric or similar type roofing, a warranty letter from the manufacturer's agent stating that "the application of the roof at (project address) has been applied in accordance with the installation instructions for (roof material brand name) roof covering" shall be provided.
- If a required inspection cannot be performed due to inclement weather, the contractor and/or property owner are responsible for cancelling the requested inspection **no later than 8:00 a.m. on the day of inspection via the online inspection cancellation form**. If an inspector arrives to perform a requested inspection that cannot be conducted and has not been cancelled, a re-inspection fee of \$60 will be assessed and will be required to be paid prior to next inspection.