

ALARM COMPANIES

Many of the charges associated with alarm or security systems and services are subject to the City sales tax.

LICENSES

All companies engaged in business in the City of Wheat Ridge are required by code section 11-22 to obtain a business and sales and use tax license. Most alarm service providers meet the definition of “engaged in business” by sending employees or agents into the city to conduct business and/or by having property in the form of systems located within the City.

BUSINESS/SALES AND USE TAX LICENSE

Complete the Business/Sales and Use Tax License application.

- Fill in all the blanks.
- Include the fees stated on the form (\$20)
- Submit it to the Tax Office at the address given above.
- Renew each year in January (\$20)

No Direct Alarms

Code section 19-115 prohibits direct alarm systems.

TAX

Wheat Ridge sales tax must be collected and remitted on charges for monitoring, installation, equipment sale or lease, and parts. Maintenance contracts for alarm or security systems are also subject to sales tax.

Listed below are the ZIP codes that may include addresses within Wheat Ridge city limits:

| | |
|-------|-------|
| 80033 | 80215 |
| 80034 | 80401 |
| 80212 | 80403 |
| 80214 | 80002 |

To check if a specific *service* address in one of these ZIP codes is within city limits visit www.co.jefferson.co.us/awiz/ or contact us.

Items which are provided at no charge to the customer but are used at a location in the City are subject to *use tax*, unless an equivalent local tax was paid at the time of purchase. The use tax rate is the same as the sales tax rate with credit for local tax paid elsewhere. Detailed information regarding use tax is available on the City website.

HOW TO REPORT TAX

Tax is to be reported and remitted on or before the 20th of the month after the reporting period on the following schedule, based on a 3% tax rate (City Code section 22-40-c):

| Average Monthly Sales | Average Monthly Tax | Reporting Period |
|-----------------------|---------------------|------------------|
| Over \$2,857 | Over \$100 | Monthly |
| \$571 - \$2,857 | Over \$20 - \$100 | Quarterly |
| Under \$571 | Under \$20 | Yearly |

A paper form will be mailed if you request it on the application. Filing online is recommended. For payment by virtual check, go to Salestaxonline.com. For payment by card, go to salestax.ci.wheatridge.co.us/sts1.