

**CITY OF WHEAT RIDGE  
CULTURAL COMMISSION  
MINUTES**

**Wednesday April 12, 2023  
6:00 p.m.**

**(Hybrid/Zoom Meeting)**

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**Item 1 – Call to Order**

Chairperson Kathleen Martell called the meeting to order at 6:05 p.m.

**Item 2 – Introductions – Members and Guests**

Members present: Lindsay Burney, Celia Daly, Beth Kelley, Brendan Kelley, Teresa Linder, Kathleen Martell, Kathy Plummer, and Stephanie Taylor

Members absent: Nancy Dragani

Guests: None

Staff: Susan Anderson, Recreation Manager  
Wheat Ridge Parks & Recreation Center Department

**Introductions**

Chair Kathleen Martell welcomed everyone to the meeting. Brief introductions were given by all commission members.

**Item 3 – Approval of Minutes**

Commissioner Plummer made a motion to accept the minutes for March 14, 2023, as amended. Commissioner Daly seconded the motion, all accepted and approved.

**Item 4 – Unfinished Business**

**Review Grant Funding Sponsorship Applications (Burney)**

Commissioner Burney reported that three applications were received and also talked about the application process. There was much discussion about the rubric draft ideas that Commissioner Burney worked on for reviewing the applications and what should be included, how to score the applications, and be objective. The application deadline is May 30<sup>th</sup>. She suggested for documenting purposes to have a sub-

committee just for the application process for next year. Commissioner Burney proposed to have an Ad Hoc meeting at the end of the month to discuss and do all the voting at that meeting. The Ad Hoc meeting has been scheduled for May 2<sup>nd</sup> at 5:30 p.m. Will check on room availability.

### **Performances in the Park (Martell)**

Chair Martell discussed the following:

- Review Performance Schedule (7 kids/7 families)
- Calendar – who can tentatively attend and when (7 Wednesdays this summer, June 21 - August 7)
- Determine cost for activities for budget
- Determine activity/performer for each performance (Late morning event - 10 a.m.); (Evening event - 6:30 p.m. - 8 p.m.) each day
- Outreach through Facebook - post to announce Cultural Commission is official sponsor of Performances in the Park
- Voted to have July meeting cancelled for a Team Building meeting instead to be held at Anderson Park

### **2023 Subcommittee Structure & Budget Planning (Martell)**

This topic was not discussed.

### **Social Media/Communications Contact (Martell)**

This topic was not discussed.

### **Cultural Commission Identity (Martell)**

This topic was not discussed.

### **Item 5 – New Business**

Chair Martell reported that the Carnation Festival just had their first meeting. The Cultural Commission will be coordinating the annual Carnation Festival Plate Design with a call for art. Also, to include this topic on the agenda for next month's meeting.

### **Item 6 – Future Agenda Items**

- Carnation Festival and Parade
- Arts Drop

### **Item 7 – Commissioner Comments**

Commissioner Linder: Great meeting, thanks guys.

Commissioner Taylor: Sorry I was late. Great meeting, exciting times ahead.

Commissioner Burney: Thanks for a great meeting.

Commissioner Brendan Kelley: That was wonderful. I'm really looking forward to these events and seeing what's happening out in the real world.

Commissioner Daly: Nice to see you all.

Commissioner Plummer: It was wonderful to have every single one of us together. I don't remember a time that we have all been present. It's exciting, I've got goose bumps on a lot of things.

Commissioner Beth Kelley: Good to see you all, thanks for the great meeting.

Chair Martell: Thank you everybody, see you next month.

**Item 8 – Adjournment**

Chair Martell adjourned the meeting at 7:31 p.m.