



# City Treasurer Application

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## Contact Information

Last Name

First Name

Address

Email Address

Phone

Occupation

Employer

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## City Treasurer Duties & Requirements

### Duties:

The duties of the Treasurer can be found in [Sec. 3.10 of the Wheat Ridge City Charter](#). The salary for this position will be \$29,000 annually. *City Council will be undergoing a review of the duties and salary of the City Treasurer for the term beginning in November 2019.*

### Requirements:

The City Treasurer is required to be a registered elector of the city for a period of twelve (12) consecutive months immediately preceding appointment, and must remain a resident of Wheat Ridge throughout his or her entire appointment.

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Do you live in Wheat Ridge?

Yes      No

Are you registered to vote at your current address?

Yes      No

Have you lived at your current address for the past 12 consecutive months?

Yes      No

## Community Involvement & Experience

*If you need more space to respond to the questions, you may include one (1) additional, separate page of responses (total, not per question) and include it as an attachment when you submit your application.*

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Have you ever, or do you currently serve in any appointed position on a Board, Committee or Commission?

Yes      No

If yes, please describe:

Please describe any other community involvement, experience or interests:

Why would you like to serve as City Treasurer?

Please describe your experience with accounting, auditing, cash receivables and the investment of monies:

What qualities do you possess that will make you an effective City Treasurer?

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## Additional Information

If there anything that would adversely affect your ability to serve as City Treasurer?

Yes      No

If yes, please explain:

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## Verification

(Please check box)

I am requesting appointment as the Wheat Ridge City Treasurer. If appointed, I hereby commit to the best of my ability to fulfill the duties of that office for the full remainder of the present term, which ends at the November, 2019 general election.

Full name

Date:

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*Please submit your application, along with any other relevant information (resume, references, additional response page, etc.) to Deputy City Clerk Robin Eaton at [reaton@ci.wheatridge.co.us](mailto:reaton@ci.wheatridge.co.us)*

All qualified candidates will be confirmed by email and asked to provide a 3-5 minute presentation to City Council on Monday, February 4, 2019 at 6:30p.m.

**Applications are due by Friday, January 25, 2019 at 5:00p.m.**